Download and install or reinstall Office 365 or Office 2016 on your PC or Mac

Applies To: Office 2016 Office for business Office 365 Admin Office 365 Small Business Admin

Before installing Office: Make sure your computer meets the system requirements. For example, Office can't be installed on computers running Windows Vista or Windows XP.

For more detailed steps, including how to install the 64-bit version of Office, or to install a stand-alone Office application such as Access 2016 or Visio 2016, use the Step-by-step installation instructions below.

TIP: If you're trying to install or reinstall **Office 2013** or **Office for Mac 2011**, see Install Office 2013 or Office for Mac 2011.

If you received Office through your organization's subscription to the **Home Use Program**, follow the steps in: Install or reinstall Office through the Home Use Program (HUP).

Basic install steps

Step 1. Go to www.office.com/signin.

Step 2. Sign in with your TFC email account.

Step 3. On the Office home page, select the button **Install Office** and follow the prompts.

TIP: If you have a different page set up as your start page, select **Office 365** from the navigation bar at the top of the page.

Step 4. For a PC install: Depending on your browser, click **Run**, **Setup**, or **Save** to begin the installation.

For a Mac install: Open **Finder**, go to **Downloads**, and double-click **Microsoft_Office_2016_Installer.pkg**.

Want to reinstall or install Office on another computer? Go back to **Step 1**.